WASTEWATER INFRASTRUCTURE ENGINEERING PLANNING GRANT (EPG) APPLICATION DOCUMENTATION GUIDANCE

REQUIRED DOCUMENTS

The following documents must be submitted with each application.

Application Certification

Upon submission of a completed Application, you will be prompted to upload a signed Application Certification. The Certification must be signed by an elected or appointed official who represents the Applicant organization and is duly authorized to submit the Application and make the representations and certifications set forth on the Applicant's behalf.

OPTIONAL DOCUMENTS

The following documents, as applicable, may be submitted to support the application and may improve likelihood of receiving a grant.

Architectural/Engineering (A/E) Services Agreement(s)

- If A/E services have been procured for the proposed project, provide a copy of the fully executed agreement and completed EFC Certification for Architectural/Engineering Services Procurement. Note, A/E services (as defined by 40 U.S.C. 1102(2)(A-C)) must be procured in accordance with 40 U.S.C. 1101 *et seq.*

Enforcement Instruments

- If the project is required to be undertaken by or will support an executed United States Environmental Protection Agency (EPA) Administrative Order, DEC Order on Consent, or a DEC final State Pollutant Discharge Elimination System (SPDES) permit, provide the executed document.

Letters of Support

- Submit as one compiled PDF.

Local and/or Regional Planning Documents

- If the project is specifically identified in local or regional planning documents (e.g. comprehensive plan, master plan, regional planning document, waterfront revitalization plan, asset management plan), provide a copy or excerpt of the plan(s) with specific references to the project highlighted or otherwise identified.

Location Map/Collection System Map

- Provide a map of the district or service area served by the project.
    - If the project proposes to make upgrades to a collection system, provide a map of the system and identify the location of the proposed project and locations of any prior EPG awards.

Public Participation Documentation

- If any public, community, or stakeholder participation efforts have been conducted, provide related documentation (e.g., flyers, agendas, meeting minutes / summaries, posters, survey results, project website, etc.).

Septic Impairment Documentation

- If the project will address documented failing on-site septic systems, provide supporting documentation including any ELAP certified testing results.

Watershed Plans

- If the project is specifically identified in or will address a pollutant of concern in a DEC-approved watershed implementation plan, provide a copy or excerpt of the plan(s) with specific references to the project highlighted or otherwise identified.