**Green Innovation Grant Program (GIGP)**

**Sample Resolution Language**

Applicants with projects selected for funding will need to provide resolutions that:

* Authorize a representative to execute the Grant Agreement
* Document and authorize project costs and local match funding requirements
* Declare SEQR findings or determinations (municipal applicants)

Sample resolution language is provided below. This or similar language should be included in the resolutions of your authorizing body. The language should be conformed to your particular project and grant program. The sample SEQR resolution language is for the majority of projects that receive grant funding under GIGP. Sample language is not provided for situations involving a positive declaration.

**Please be advised that recent amendments to the SEQR regulations have been adopted and became effective on January 1, 2019.**

Applicants will need to develop adequate “whereas” or “resolved” statements for the governing body’s consideration that provide identifying information for the project and other necessary background to support the particular determinations to be made.

THIS SAMPLE LANGUAGE IS ONLY FOR THE PURPOSE OF ASSISTING YOU IN DRAFTING YOUR RESOLUTIONS AND IS NOT INTENDED TO BE LEGAL ADVICE.

The sample resolutions were prepared with municipal applicants in mind. Local counsel should be consulted prior to adopting any resolutions. The resolutions must be acted on by the municipal applicant’s governing body and appropriately certified. Non-municipal entities are strongly encouraged to consult their legal counsel when preparing relevant resolutions.

If you have questions, please contact the New York State Environmental Facilities Corporation at 518-402-7461.

**Authorization for Representative to Execute Grant Agreement**

**NOW, THEREFORE, BE IT:**

**RESOLVED** that the (*designated representative by title*) is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the (*name of municipal/non-municipal entity’s*) obligations under the Grant Agreement.

**Authorization and Appropriation of Local Match**

GIGP: local match is a minimum 10/25/50% of GIGP eligible project costs (depending on project type).

**NOW, THEREFORE, BE IT:**

**RESOLVED** that the (*name of* *municipal/non-municipal entity*) authorizes and appropriates a minimum (10/25/50%) local match as required by the (Green Innovation Grant Program) for the (*insert project’s name/description here*). Under the (GIGP) program, this local match must be at least (10/25/50% of the GIGP eligible project costs of $ . The source of the local match, and any amount in excess of the required match, shall be (*provide the full plan of finance for the amount being provided by the recipient – for example, BANs, bonds, general fund, co-funding sources*). The maximum local match shall not exceed $(*dollar amount*) based upon a total estimated maximum project cost of $(*estimated total maximum project cost including any potential increases*). The (*designated representative by title*) may increase this local match through the use of in kind services without further approval from the (*name of* *municipal/non-municipal entity*).

**SEQR Determination (Type II)**

**WHEREAS,** Title 6 of the New York Code of Rules and Regulations (6 NYCRR) Section 617.5 under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

**NOW, THEREFORE, BE IT:**

**RESOLVED** that the (*name of* *municipality*) hereby determines that the proposed (*name/description of the project*) is a Type II action in accordance with 6 NYCRRSection 617.5(c) (*cite the specific subparagraph or subparagraphs that apply to your project i.e., options (1) through* (46))which constitute(s) the (*provide quotation of the text of the cited subparagraph(s)) above which apply*)and is therefore not subject to further review under 6 NYCRR Part 617.

**SEQR Determination of Negative Declaration and Resolution of Lead Agency (Type I or Unlisted Action)**

**NOW, THEREFORE, BE IT:**

**RESOLVED** that the (*insert name of lead agency*), is Lead Agency, and hereby determines that the proposed project will not have a significant adverse effect on the environment and hereby issues a Negative Declaration pursuant to the provisions of the State Environmental Quality Review Act for the reasons set forth in the attached Notice of Determination of Non-Significance (*or list all reasons and findings*)as follows:

(*set forth basis for negative declaration determination*).

**RESOLVED** that the (*designated municipal representative by title*) is authorized to take all actions reasonable and necessary to file the Negative Declaration and discharge the (*municipality*)’s responsibility as lead agency for this action.