



**CVAP
(Clean Vessel Assistance Program)**

www.efc.ny.gov/CVAP

PRE-INSPECTION CHECKLIST

Please be sure the following are completed prior to the date of the final inspection. Failure to have all program requirements accomplished may result in delay or denial of reimbursement.

- The pumpout system must be easily accessible to the general public and cannot be located in an area where boats will be tied up for long periods of time. If there are slips along the area of the pumpout, a sign must be posted that states the area is for “Pumpout Use Only”.
- If your facility does NOT have a dump station, you must insure that a “potty wand” or “suction wand” is available for portable toilet users. This is a program requirement and will be required at inspection. All attachments must be available at the time of the inspection.
- Appropriate informational signage must be posted. Contact EFC if you did not receive signs.
- The CVAP signs must be filled out & clearly posted. Included on the signs shall be as applicable:
 1. Pumpout fee (\$5.00 Maximum)
 2. Hours of Operations
 3. Days of Available
 4. Restrictions (i.e. Attendant Use Only)
 5. Hours/Days of Operation
 6. Contact name and telephone number for assistance
 7. Operating Instructions
- The CVAP flag must be up and visible to boaters from the water near the pumpout pedestal.
- Have the pumpout ready for demonstration. Pumping a bucket full of water may serve as an adequate demonstration. Pumpout MUST be functional by the time of inspection.
- The sticker provided by EFC must be affixed to the pumpout unit.
- Rinse water must be provided at pumpout and available during inspection.
- You may provide the reimbursement information to the inspector at the inspection as long as all items required (which are listed in the Reimbursement Requirements guidance) are included.

Please do not arrange for an inspection until the system is complete and all items are checked. If all requirements are not met and you determine that you will not be ready for a scheduled inspection, please notify EFC to reschedule.